

IFDS By-Laws

By Laws of the International Association for Disabled Sailing (IFDS)

- I. Membership of the IFDS:
 - a. As stated in article 5.1 in the Constitution, the IFDS will have:
 - i. Ordinary members
 - ii. Honorary members
 - iii. Affiliate members
 - iv. Associate members
 - b. Ordinary members will be:
 - i. ISAF Member National Sailing Authorities (MNA's) may become a Member of IFDS.
 - ii. Where there is no relevant MNA, a National Paralympic Committee (NPC) or equivalent may become a National Member provided that it caters for all the categories of disability to which IFDS caters.
 - iii. Where there is no MNA, NPC or equivalent, a National Olympic Committee (NOC) or equivalent may become a National Member.
 - iv. For any one nation, an NPC, NOC or equivalent shall withdraw from Ordinary membership in favour of an MNA, but only where that MNA applies in writing to join IFDS.
 - c. Honorary members can be:
 - i. Individuals who have significantly contributed to the growth of disabled sailing.
 - ii. Honorary members will be granted this status by the Executive Board.
 - d. Affiliate Members can be:
 - i. International or national disabled sailing organisations
 - ii. Affiliate members will be granted this status by the Executive Board.
 - e. Associate Members can be:
 - i. International or National organisations that share common objectives with IFDS.
 - ii. Associate members will be granted this status by the Executive Board.
- II. **1. Privileges of Ordinary Members**
 - a. Ordinary Members in good standing may:
 - i. Vote at General Meetings;
 - ii. Submit motions to the Executive Board for presentation to General Meetings;
 - iii. Move special motions at General Meetings;
 - iv. Nominate candidates for election to any IFDS Committee;
 - v. Enter athletes or boats in competitions sanctioned by IFDS; and
 - vi. Enjoy all other privileges granted to Members by the Executive Board or General Meetings;
 - b. A new Ordinary Member who pays the entirety of the annual membership fee in October, November or December of one calendar year shall be deemed to be in good standing until 31 December of the following calendar year.
- 2. Privileges of Honorary Members**
 - a. Honorary Members may:
 - i. Attend as an observer at General Meetings;
 - ii. Receive information distributed by IFDS

3. Privileges of Affiliate Members

- a. Affiliate Members in good standing may:
 - i. Attend as an observer at General Meetings;
 - ii. Submit proposals to the Executive Board for consideration;
 - iii. Apply to conduct IFDS sanctioned events;
 - iv. Receive information distributed by IFDS

- b. A new Affiliate Member who pays the entirety of the annual membership fee in October, November or December of one calendar year shall be deemed to be in good standing until 31 December of the following calendar year.

4. Privileges of Associate Members

- a. Associate Members in good standing may:
 - i. Attend as an observer at General Meetings;
 - ii. Submit proposals to the Executive Board for consideration;
 - iii. Receive information distributed by IFDS

- b. A new Associate Member who pays the entirety of the annual membership fee in October, November or December of one calendar year shall be deemed to be in good standing until 31 December of the following calendar year.

III. Obligations

- a. All members shall be bound by:
 - i. the Constitution of the Association
 - ii. Resolutions of General Meetings,
 - iii. Bylaws, Regulations, Standing Orders, Documents of Sport Governance, and
 - iv. Resolutions of the Board.

- b. An Ordinary, Affiliate or Associate Member shall, within 60 days of receipt of invoice, pay any fee that the Executive Board shall levy on that member.

- c. An Ordinary, Affiliate or Associate Member shall automatically cease to be in good standing if, 120 days after issue of invoice, any fee levied on that member remains unpaid.

IV. General Meetings

- a. In addition to what has been resolved in the Constitution with respect to General Meetings and Motions the following shall apply:
 - i. Business at General Meetings shall be conducted by way of motion.
 - ii. The chairman of a General Meeting shall recognize only Ordinary, Special and Procedural Motions.
 - iii. No Ordinary Motion shall be put to a General Meeting unless it is:
In writing,
 - Signed by an authorized representative of a National Member or the Chairman of a Committee;
 - Received by IFDS no less than eight weeks before the General Meeting;
 - Edited for meaning if considered necessary by the Executive Board; and
 - Distributed to Ordinary members at least six weeks before the General Meeting.
 - iv. No Special Motion shall be put to a General Meeting except by leave of a simple majority of Delegates.

V. Meetings and decision making of the Board

- a. an ISAF Vice-President will be participant at the meetings of the Board
- b. the Chairpersons of the IFDS Committees will be invited to those parts of the Board meetings relevant to their work as Committees
- c. Participation in Board meetings will only happen on invitation by the Chairperson of the Board.

VI. Power of the Board

Management of the Association

- a. Subject to the Constitution and resolutions of General Meeting, the Executive Board shall have the power to manage the affairs of the Association, and to that end may:
 - i. Establish and dissolve Committees;
 - ii. Appoint any person to any committees;
 - iii. Issue Standing Orders;
 - iv. Bestow awards, and
 - v. Do all things conducive or incidental to the good management of IFDS.

Governance of the Sport

- b. Subject only to the Constitution, the Executive Board shall have the power to govern the sport of sailing for people with disabilities, and to that end may:
 - i. Frame Regulations,
 - ii. Publish Documents of Sport Governance,
 - iii. Endorse classes,
 - iv. Sanction regattas,
 - v. Approve equipment, and
 - vi. Do all things conducive or incidental to the good governance of the sport of sailing for people with disabilities.

VII. Duties of the Executive Board

The Voting Members of the Executive Board shall:

- a. Prepare and distribute to Ordinary members, six weeks prior to the General Meeting, but not necessarily prior to an Emergency General Meeting:
 - i. A financial report for the previous calendar year, and a financial synopsis for as much of the current calendar year as practicable;
 - ii. A budget for the next calendar year;
 - iii. A report of activity for the previous calendar year and a synopsis of activity for as much of the current calendar year as practicable; and
 - iv. A statement of planned activity for the next calendar year.
- b. Elect from among their number:
 - i. A chairman who shall be responsible for liaison with ISAF,
 - ii. A member who shall be responsible for liaison with IPC,
 - iii. A member who shall act as Treasurer
 - iv. A member who shall act as Secretary
 - v. Assign any other duty to any member

VIII. Meetings of the Executive Board

- a. Only the Chairman and Executive Members ('Voting Members' of the Executive Board) shall vote on a motion before the Executive Board
- b. A quorum of the Executive Board shall contain at least half of the Voting Members of the Executive Board.
- c. Resolution shall be by simple majority.
- d. In any one calendar year, the Executive Board shall meet:
 - i. Face-to-face at least once, and
 - ii. Remotely at least three times.

IX. Chairman

Subject to the will of the Executive Board, the Chairman shall have the power to:

- a. Chair any meeting;
- b. Conduct any election except that of the Executive Board at the General Meeting;
- c. Cast a deciding vote to resolve any matter;
- d. Direct the operation of the Secretariat;
- e. Delegate any power of the Chairman; and
- f. Do all things conducive or incidental to the fulfilment of the Role, and attainment of the Objectives, of IFDS

X. Secretariat

Subject to the will of the Chairman, the Secretariat shall:

- a. Manage the day-to-day affairs of the Association;
- b. Manage day-to-day liaison with ISAF;
- c. Act as a centre of communication;
- d. Maintain archives;
- e. Record deliberations of committees;
- f. Take minutes of General Meeting;
- g. Advise the Chairman; and
- h. Do all things conducive or incidental to the fulfilment of the Role, and attainment of the Objectives, of IFDS.